



**ST. TIMOTHY AWARD
A RECOGNITION OF MINISTRY
Cover Sheet**

Name of Nominee: _____

Address: _____ **City** _____ **State** ____ **Zip** _____

Home phone: _____ **Cell phone:** _____

E-mail Address: _____ **Age:** _____ **Male/Female** _____

Name of Parent(s): _____

Nominating Church Parish: _____

School attending: _____ **Grade:** _____

PERSON NOMINATING (include title/position): _____

Phone number and e-mail address (if more information is needed): _____

The nomination packet is due by 5:00 PM on March 1, 2019, to the CYO/Youth & Young Adult Ministry Office at 2241 Mendez St., New Orleans, LA 70122.

The packet must include:

- this cover sheet
- the essay (typed)
- list of involvements form (parish, school, archdiocese, civic community, etc.)
- letter of recommendation from the youth minister/pastor of nominating parish
- letter of recommendation from a faculty/staff member at the nominee's school
- letter of recommendation from a third person who knows the nominee's character, such as a parishioner or other reference

Please list here those writing the letters of recommendation:

Name

Position/Title

1. _____

2. _____

3. _____

ST. TIMOTHY AWARD: YOUTH MINISTER/PASTOR FORM

The St. Timothy Award is the highest recognition a Catholic young person can receive from the youth ministry community in the United States. It is given annually to nominees from the Archdiocese of New Orleans who exhibit, both in their parish and to the larger community, an example of Christian leadership and service (Mark 10: 42-45).

CRITERIA

- Nominees should be high school *seniors graduating in spring 2019*
- Nominees should demonstrate Gospel values through service to others
- Nominees should live as disciples of Christ, setting a positive example for others
- Nominees should be witnesses to their faith by exhibiting Catholic morals and integrity
- Nominees should exhibit exceptional leadership at several levels, including archdiocesan, parish, school, and local community.
- Nominees should be able to share this witness both in the essay and the interview
- **All forms must be printed or typed; the essay MUST be typed.**

Remembering that this recognition is for Christian service and leadership, all essays, letters of recommendation, and the interview should reflect a spirit of humility and thanksgiving for the gifts which the Lord has given this young person. The packet becomes property of the CYO Office and materials will not be returned.

FOR THE YOUTH MINISTER

The nomination packet consists of:

- the cover sheet
- nominee's essay (typed)
- nominee's list of involvements using the enclosed form clearly organized by school year and category (parish, school, archdiocese, civic community, etc.)
- letter of recommendation from the youth minister/pastor of nominating parish
- letter of recommendation from a faculty/staff member at the nominee's school
- letter of recommendation from a third person who knows the nominee's character, such as a parishioner or other reference
- ***it is strongly preferred that a parish nominate only one senior; if nominating more than one be sure to evaluate that your submissions really are equally meeting the award criteria.***
- please review your nominee's packet before it is sent off to ensure that it is complete

In addition to this packet, there will be an interview by a selection committee (on the evenings of March 19th or 26th, 2018, at a specific evening time to be determined by CYO/Youth & Young Adult Ministry Office interviews will be held at the CYO Office, 2241 Mendez St., New Orleans, LA 70122).

Notification of interview date and time will be sent via U.S. Postal Service and e-mail. Failure to attend the interview automatically eliminates the applicant from further consideration for the St. Timothy Award.

The deadline for complete submission is Friday, March 1, 2019, at 5:00 PM.

In your letter of recommendation, please give the selection committee your reasons for nominating this young person. Please include the following information somewhere in your letter:

- the length (number of years) and types (youth ministry and other parish involvements) of leadership and service exhibited by the young person.
- specific examples of particular situations where this young person has displayed the characteristics of the St. Timothy Award (listed above).
- some mention of their spirituality and its influence on others in your parish.



ST. TIMOTHY AWARD: RECOMMENDER'S FORM

St. Timothy Award is the highest recognition a Catholic young person can receive from the youth ministry community in the United States. It is given annually to nominees from the Archdiocese of New Orleans who exhibit, both in their parish and to the larger community, an example of Christian leadership and service (Mark 10: 42-45).

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- Nominees should exhibit exceptional leadership at several levels, including archdiocesan, parish, school, and local community.
- Nominees should be able to share this witness both in the essay and the interview
- **All forms must be printed or typed; the essay MUST be typed.**

Remembering that this recognition is for Christian service and leadership, all essays, letters of recommendation the interview should reflect a spirit of humility and thanksgiving for the gifts which the Lord has given this young person.

The deadline for nominees to complete their packet (no exceptions please) is March 1, 2019, at 5:00 PM. Please send your letter to the young person in advance of that date. Thank you.

FOR THE RECOMMENDER

Either on this form or in a letter, answer the following questions:

In what capacity have you known the nominee and for how long?

What about this young person stands out in terms of Christian discipleship and leadership?

(More questions on back)

What impact have you seen the nominee have on their peers?

How have you seen the nominee grow and mature?

What makes this individual stand out to you in order to be nominated for such an award?

Signature: _____

Title/Position _____

Phone Number: _____

E-mail address: _____



ST. TIMOTHY AWARD: NOMINEE FORM

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- Nominees should exhibit exceptional leadership at several levels, including archdiocesan, parish, school, and local community.
- Nominees should be able to share this witness both in the essay and the interview

Remembering that this recognition is for Christian service and leadership, all essays, letters of recommendation, and the interview should reflect a spirit of humility and thanksgiving for the gifts which the Lord has given this young person.

FOR THE NOMINEE

The nomination packet (due by 5:00 PM on March 1, 2019, at the CYO Office) consists of:

- the cover sheet
- nominee's essay (which must be typed)
- nominee's list of involvements using the form provided (parish, school, archdiocese, civic/community, etc.)
- letter of recommendation from the youth minister/pastor of nominating parish
- letter of recommendation from a faculty/staff member at the nominee's school
- letter of recommendation from a third person who knows the nominee's character, such as a parishioner or other reference

In addition to this packet, there will be an interview by a selection committee (on the evenings of March 19th or 26th, 2018, at a specific time to be determined by CYO/Youth Ministry Office, Interviews will be held at the CYO Office, 2241 Mendez St., New Orleans, LA 70122).

The list of involvements and the essay are SEPARATE items and must be distinct.

LIST OF INVOLVEMENTS:

Using the attached form, please provide for the selection committee a list of involvements and positions of responsibility/leadership. This should be organized by school year and by place of involvement: church parish, school, civic/community, and archdiocesan programs.

ESSAY:

In an essay of three to five pages (typed, doubled spaced), please address the following areas using the questions below as guides for your answers:

- Involvement: Why did you get involved? What kept you involved?
- Leadership/Service: What does servant leadership mean to you? What has been the most challenging aspect of being a leader? What would you say to inspire the next generation of emerging leaders?
- Faith: How has your faith grown? How has being a servant leader affected your relationship with God?
- Future: How do you plan to continue your growth as a servant leader as you transition into the next phase of your life?

JUNIOR YEAR

Church Parish

School

Civic/Community/Other

SENIOR YEAR

Church Parish

School

Civic/Community/Other

Within the above involvements throughout your high school years, please describe any specific leadership roles/positions/offices you held and what the responsibilities were.

**What Archdiocesan Activities Has the Nominee Participated In
(Check all that apply):**

Teen C.R.O.S.S. (member)

Abbey Youth Fest (attendee)

CCRNO Holy Spirit Youth Retreat _____ (attendee) _____ (team)

Catholic Leadership Institute (CLI) _____ (attendee) _____ (team member)

Encuentro (national Hispanic youth ministry gathering)

IMANI Team

Habari Gani _____ (attendee) _____ (team member)

Jr. High Retreat (peer minister)

March for Life Archdiocesan Youth Pilgrimage

Martin Luther King "Day On Not Off" Service Day (participant)

National Black Catholic Congress (NBCC)

National Catholic Youth Conference (NCYC)

Teens Encounter Christ (TEC) Retreat _____ (attendee) _____ (team member)

Westbank Youth Day _____ (attendee) _____ (peer minister)

World Youth Day New Orleans (attendee)

Youth & Young Adult Revival (attendee)

Other (_____)